

NOTICE OF MEETING

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 391

The Board of Directors of Harris County Municipal Utility District No. 391 will hold a regular meeting on Monday, August 12, 2019, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Neches Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve Minutes.
3. Financial and bookkeeping matters, including payment of bills and review of investments.
4. Review Arbitrage Rebate Report for the Series 2014 Bonds.
5. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
6. Discuss 2019 tax rate, set public hearing date, and authorize notice of public hearing regarding adoption of tax rate.
7. Engineering matters, including:
 - a. authorize engineer to design facilities in the service area for the following;
 - b. approve plans and specifications and authorize advertisement for bids for construction of water, sewer and drainage facilities for the following projects:
 - i. wastewater treatment plant expansion;
 - c. review bids and award contract for construction of water, sewer and drainage facilities;
 - i. Village of Cypress Lakes, Section 18;
 - d. approve pay estimates, change orders and final acceptance as appropriate, for construction of water, sewer and drainage facilities;
 - i. Villages of Cypress Lakes, Section 35;
 - e. deeds, easements, consent to monument encroachment, requests for service or utility commitment letters;
 - f. water reuse program, including water user agreements; and
 - g. sanitary sewer televising and cleaning.
8. Lake and turf management report, including any necessary repairs, improvements, or renewal of permits.
9. Master parks plan and future park development, including:
 - a. authorize design of projects and authorize advertisement for bids;
 - b. review bids and award contract for the following project:
 - i. Villages of Cypress Lakes, Section 18 landscape improvements;

- c. approve pay estimates, change orders and final acceptance as appropriate, for the following construction project:
 - i. Lake No. 1 Walk Connection and Landscape Improvements and Sidewalk extension/connector - Lake 2;
- d. development of sidewalks.
- 10. Operation of District facilities, billings, repairs and maintenance.
- 11. Conduct hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 12. Report regarding development in the District.
- 13. Security report.
- 14. Garbage collection.
- 15. Discussion regarding website development.



Attorney for the District

