

NOTICE OF MEETING

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 391

The Board of Directors of Harris County Municipal Utility District No. 391 will hold a regular meeting on Monday, September 9, 2019, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Neches Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve Minutes.
3. Website development.
4. Approve audit for fiscal year end May 31, 2019.
5. Financial and bookkeeping matters, including payment of bills and review of investments.
6. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
7. Discuss 2019 tax rate, set public hearing date, and authorize notice of public hearing regarding adoption of tax rate.
8. Adopt Resolution Nominating Candidate for Board of Director Election for Harris County Appraisal District.
9. Engineering matters, including:
 - a. authorize engineer to design facilities in the service area for the following;
 - b. approve plans and specifications and authorize advertisement for bids for construction of water, sewer and drainage facilities for the following projects:
 - i. wastewater treatment plant expansion;
 - c. review bids and award contract for construction of water, sewer and drainage facilities;
 - d. approve pay estimates, change orders and final acceptance as appropriate, for construction of water, sewer and drainage facilities;
 - i. Villages of Cypress Lakes, Section 35;
 - ii. Villages of Cypress Lakes, Section 18;
 - e. deeds, easements, consent to monument encroachment, requests for service or utility commitment letters for the following:
 - i. Consent to Encroachment for Veekay Commercial; and
 - ii. consider request from the Villages of Cypress Lakes Community Association to convey property to the District.
 - f. water reuse program, including water user agreements; and
 - g. sanitary sewer televising and cleaning.
10. Adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds.

11. Lake and turf management report, including any necessary repairs, improvements, or renewal of permits.
12. Master parks plan and future park development, including:
 - a. authorize design of projects and authorize advertisement for bids;
 - b. review bids and award contract for the following project:
 - i. Louetta Road landscape improvements;
 - c. approve pay estimates, change orders and final acceptance as appropriate, for the following construction project:
 - i. Lake No. 1 Walk Connection and Landscape Improvements and Sidewalk extension/connector - Lake 2;
 - d. development of sidewalks.
13. Operation of District facilities, billings, repairs and maintenance.
14. Conduct hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
15. Report regarding development in the District.
16. Security report.
17. Garbage collection.



Attorney for the District

